



Training Curriculum Breakdown: Reviewers (COI)

Below is the recommended training curriculum outline for **Reviewers**. All materials can be accessed by logging into MasonLEAPS. The direct link to access the full **Reviewers** curriculum can be found here:

[Full Reviewers Curriculum in MasonLEAPS](#)

| Material Type | | Introduction to RAMP COI |
|---------------|--|---|
| Video | | Conflict of Interest Overview |
| Video | | Key Concepts |
| Video | | Review Workflow Overview |
| Material Type | | Introduction and Navigation |
| Guide | | Introduction and Navigation |
| Video | | Navigate the Disclosure Profile Workspace |
| Material Type | | COI Reviewer Training |
| Video | | Review a Research Certification |
| Guide | | Review a Research Certification |
| Video | | Request Clarification |
| Guide | | Request Clarification |
| Video | | Submit an Intermediate Review |
| Guide | | Submit an Intermediate and Final Review |
| Guide | | Assign to Committee Review and Meeting |
| Guide | | Submit a Committee Review |
| Guide | | Return for Review |
| Guide | | Assign a Reviewer |
| Video | | Submit a Research Portfolio Review |
| Guide | | Submit a Research Portfolio Review |
| Guide | | Add Comments for Other Reviewers |
| Video | | Review a Pre-Approval Request |
| Guide | | Review a Pre-Approval Request |
| Guide | | Create and Manage a Management Plan |
| | | Assign Management Plan Creator |
| | | Assign Monitors to a Management Plan |
| | | Add the Management Plan Document |
| | | Send the Management Plan to Discloser |
| | | Update the Conflicts in a Management Plan |
| | | Submit Response to the Discloser |
| | | Reassign a Certification to a Different Management Plan |