



## RAMP TERMINOLOGY

<b>Study Team</b>	Includes Principal Investigator and other members of the project team who will be working on the proposal record
<b>Department</b>	Aligns to GMU's College/School level
<b>Specialist</b>	Office of Sponsored Programs (OSP) team member. These team members are on both the pre- and post-award teams in OSP and are assigned to review proposals, create, and manage awards.
<b>Ancillary Review</b>	Additional review outside of the standard workflow that are configured to align with GMU business processes
<b>Dashboard &gt; My Inbox</b>	Landing page that contains to-do list for any user
<b>Workspace</b>	RAMP view that contains summary, links, status images, and tabs of information regarding a submission
<b>Activities</b>	Actions that can be executed by a user; Some actions move a submission through the workflow
<b>SmartForm</b>	Online form that contains a series of questions that are answered by an investigator / team member / submitter; forms have the ability to hide/show additional pages or questions based on how users answer certain questions
<b>Department Reviewer</b>	A designated person(s) assigned by the College/School to review proposals and send to OSP for review and submission
<b>JIT (Just in Time)</b>	An acronym used when a sponsor requests additional materials after submission or a revision on submitted materials (ie; budget revision) prior to the issuance of an award.
<b>Tag</b>	A way to "flag" a funding proposal record.
<b>History</b>	Shows all changes made to a record.
<b>Reviewer Notes</b>	Shows all reviewer notes in one location.
<b>Pipeline Report</b>	A list of proposals in progress.
<b>Generate Other Support</b>	A tool to gather information for a current and pending support report.
<b>FCOI</b>	Sponsors request that any Financial Conflicts of Interests are disclosed by award recipients to promote objectivity in research by establishing standards that provide a reasonable expectation that the design, conduct, and reporting of research funded is unbiased. This <a href="#">policy</a> applies to Public Health Service (PHS) funded agencies however it has also been adopted by other non-profit sponsoring organizations.