Training Curriculum Breakdown: Payroll Coordinator (PayCert)

Below is the recommended training curriculum outline for **Payroll Coordinator (PayCert).** All materials can be accessed by logging into MasonLEAPS. The direct link to access the full **Payroll Coordinator (PayCert)** curriculum can be found here:

Full Payroll Coordinator (PayCert) Curriculum in MasonLEAPS

Material Type	System Navigation, Certification, and Reporting
Video	PayCert System Overview for Payroll Coordinator
Guide	Certification Review for Payroll Coordinators
Guide	Worklist and Department Dashboard
Guide	Payroll Certification Statements
Guide	Pre-Review a Payroll Certification Statement
Guide	Reporting
Video	Reporting